Permit #F00165724
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00165724 **Type of Permit:** FILMING **Release Date:** 10/22/2020

| | |
|---|---|
| **Production Company** | MEDLEY PICTURES INC |
| **Insured Company Name** | MEDLEY PICTURES INC |
| Contact Phone No. 1 | 860-335-7740 |
| Contact Phone No. 2 | |
| Fax | |
| Address | 500 S BUENA VISTA ST., MC 7276<br>BURBANK, California 91521 |
| **Production Title** | D LAUNCHPAD SHORTS |
| **Type of Production** | TV Webisode/Mobisode/Podcast |

| | |
|---|---|
| **Producer** | Steak House |
| **Director** | Yuhaojie Zheng Aqsa Altaf |
| **1st AD** | Karim Nabil Lisa Chu |
| **Production Manager** | Alex Coffey Carlo Fiorio |
| **FilmL.A. Coordinator** | Hans Groszkruger |
| **Location Manager** | Hector Tinoco |
| Primary Phone | Mobile - 310-770-1936 |
| Secondary Phone | |
| **Location Assistant** | Alex Rodriguez |
| Primary Phone | Mobile - 323-377-2125 |
| Secondary Phone | |

### Fees

| | |
|---|---|
| Posting 600 | $138.00 |
| Notification Charge | $173.00 |
| FILMLA NON-REFUNDABLE FILM APPLICATION FEE | $699.00 |
| LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE | $85.00 |

**Total Permit Fee** $1,095.00

**Number of Locations** 1

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## Summary Information

## Location

**Location 1 of 1**



**Permit Number** F00165724
**Production Company** MEDLEY PICTURES INC
**Insured Company** MEDLEY PICTURES INC
**Production Title** D LAUNCHPAD SHORTS

**Location Manager** Hector Tinoco
Primary Phone Mobile - 310-770-1936
Secondary Phone

**Location Address** 1760 N Gower St, Los Angeles, CA, 90028
**Location Name** HOLLYWOOD PRESBYTERIAN CHURCH
**Location Type** Church
**Prep Dates** 10/22/2020 - 10/22/2020 07:00 - 22:00 1 day
**Film Dates** 10/23/2020 - 10/23/2020 07:00 - 22:00 1 day
**Open or Closed to the Public** Closed
**Generic Conditions** *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Equipment staging and vehicles may park on one side of the street only.
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
**Please see attached document** 10.23.20, CHURCH, F165724, F.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 2 |
| Cast/Crew vehicles | 15 |
| Cube Trucks | 2 |
| Generator | 1 |
| Vans | 2 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 20 |
| Crew | 80 |
| Spot Check | 1 |

**Filming Activities** Atmospheric smoke effects (water based); Exterior establishing shots; Interior and exterior dialogue;
**Jurisdiction** **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City
**Thomas Guide** **Page:** 593 **Grid:** F4
**Approvals** LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman
**Coordinator Note** COVID COMPLIANCE: Jy-Ah Min, 562-881-5644
**Coordinator Note** SPOT CHECK APPROVED FOR FILMING AT THIS LOCATION.

SEE ATTACHED

INSP HUDSON
**Parking** **Base Camp** Location Type : Filming Location **Crew Parking** Location Type : Filming Location
**Posting "No Parking" signs** N/S CARLOS AVE, GOWER ST - LA BAIG AVE

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## Summary Information

## Location

**Location 1 of 1**



**Permit Number** F00165724
**Production Company** MEDLEY PICTURES INC
**Insured Company** MEDLEY PICTURES INC
**Production Title** D LAUNCHPAD SHORTS

**Location Manager** Hector Tinoco
Primary Phone Mobile - 310-770-1936
Secondary Phone

**Approximate Footage** 301 - 600

**Log Number** 290092

**Date(s)** 10/22/2020 to 10/23/2020

**Time(s)** 07:00 to 22:00

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Permit #F00165724

**LOS ANGELES FIRE DEPARTMENT**
Bureau of Fire Prevention & Public Safety
FILM UNIT
200 N. Main Street, Suite 1710
Los Angeles, CA 90012
(213) 978-3670

**Date of Application** 10/14/20

**Email questionnaire to:** lafdfilm@lacity.org **at least 48 hours prior to any proposed activity**

Subject line of the email shall be formatted as follows: *SCHOOL/CHURCH [1ST Date of Activity] [FilmLA #] [Street Address]*
** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St **

# LAFD FILM UNIT - SCHOOLS & CHURCHES
## Filming/Basecamp/Parking Pre-Approval Questionnaire

### FACILITY INFORMATION

| Facility Name: * | Facility Contact Name: * | SCHOOL | CHURCH |
|---|---|---|---|
| Hollywood Presbyterian Church | James Pinedo | ■ | ☐ |
| **Facility Address:** * | **Facility Contact Phone #:** * | OPEN to Public | CLOSED to Public |
| 1760 N Gower St | 832-434-0424 | ☐ | ■ |

**Facility Activity(ies) Happening During Production Activity(ies)** (check all that apply)
After School Program ☐ Day Care ☐ Sports Program ☐ Summer Program ☐

***BE ADVISED: All film crew members are required to wear visible ID at all times while on campus. Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.***

*Required

### PRODUCTION COMPANY INFORMATION

| Production Title: * | Production Contact: * | FilmLA Permit #: * |
|---|---|---|
| D Launchpad Films | Hector Tinoco | F165724 |
| **Production Company Name:** * | **Production Contact Mobile Phone #:** * | **FilmLA Coordinator:** * |
| Medley Pictures | 310-770-1936 | Hans Groszkruger |

*Required

### PRODUCTION COMPANY ACTIVITY

■ FILMING (check box if applicable)

| Prep Date(s): | Film Date(s) & Time(s): | Strike Date(s): |
|---|---|---|
| 10/22/2020 | 10/23/2020, 0700-2200 | |

| # of Cast: | # of Crew: | # of Extras: | # of Generators: | Drone: | Special Effects (e.g. smoke, including Water-based, open flames, etc.) | Will Fire Alarm System Be Bypassed?: |
|---|---|---|---|---|---|---|
| 25 | 75 | 0 | 1 | Y ☐ N ■ | Y ☐ N ■ | Y ☐ N ■ |

Location(s) of Activity (areas or buildings) ***INCLUDE A MAP** or drawing showing where production activity will take place.*
Wylie Chapel, Missions Building

Summary of Scene
Interior dialogue in chapel; interior dialogue in Missions Building; dressing Missions Building as dorm

☐ BASECAMP (check box if applicable)

| Basecamp Date(s) | Additional information ***INCLUDE A MAP** or drawing showing where production activity will take place.* |
|---|---|
| | |

☐ PARKING (check box if applicable)

| Parking Date(s) | Vehicles (Number, Size & Type) ***INCLUDE A MAP** or drawing showing where vehicles will land.* |
|---|---|
| | |

### LAFD USE ONLY

| INSPECTOR NAME HUDSON, J | SPOT CHECK ■ | UFSO REQUIRED ☐ |
|---|---|---|

Notes: NO IMPACT PER FACILITY REP

- *Please note that by submitting this form for review, you agree to the above conditions and accept the responsibility of ensuring that all life/safety requirements will be followed. ANY ALTERATIONS, MODIFICATIONS AND/OR CHANGES IN STATED CONDITIONS ARE SUBJECT TO THE SAFETY OFFICER'S APPROVAL.*
- ***All pages of this document must be onsite and available for review by the Fire Inspector upon request. Failure to comply may result in the assignment of a UFSO if location is not in compliance with the fire requirements for use of the facility as stated in this document .***

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## EMAIL PROCEDURES (MINIMUM OF 48 HOURS PRIOR TO ANY PROPOSED ACTIVITY)

Permit #F00165724

**A.** Email questionnaire to:
1. lafdfilm@lacity.org
2. FilmLA Coordinator

**B.** Subject line of the email SHALL BE FORMATTED as follows: School/Church [1st Date of Activity] [FilmLA #] [Street Address]
** EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St **

FAILURE TO FOLLOW THE ABOVE PROTOCOL MAY RESULT IN DELAYED APPROVAL AND/OR THE ASSIGNMENT OF A UFSO.

## APPROVAL OF FILMING OR PRODUCTION ACTIVITY LOCATION(S) SHALL BE CONTINGENT UPON THE AREA(S) MEETING THE FOLLOWING CRITERIA:

- ACCESS: Fire Department access shall be maintained into the school yards, buildings, sprinkler inlets, sprinkler shutoffs and hydrants. Trucks associated with production activity shall be parked properly and as close as possible to the filming locations or production activity areas. (LAMC 57.503, 57.509.3, 57.903.3.9)
- CABLES: Cables shall be matted, flown or positioned so as not to obstruct any exit passageway. (CCR Title 19, Sec 3.11; LAMC 57.4701.4)
- CREW IDENTIFICATION: *All film crew members are required to wear visible ID at all times while on campus.* Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.
- EXITING (Students / Crew): Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.
- FIRE ALARM ACTIVATION: Anytime the school fire alarm is activated, all members of the film company shall participate in the evacuation. (CCR Title 19, Sec. 3.10; LAMC 57.401.9)
- HALLWAYS: Corridors, hallways, stairways, exits and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11; LAMC 57.1030.3.1, 57.4701.4)
- PRODUCTION ACTIVITY: Filming or production activity shall be confined to areas remote from students or children (i.e. in a separate building, vacant wing, separate floors, etc.) Production activity shall include, but not be limited to, filming, base camp use, parking, load-in, and strike.
- STORAGE: Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand-by" in any corridor is prohibited unless specifically approved by the Fire Department (CCR Title 19, Sec. 3.11; LAMC 57.4701.4)
- NO OVERCROWDING: The overcrowding of any room is prohibited unless specifically approved by the Fire Department. (LAMC 57.107.5)
- NO SMOKING: Smoking is prohibited at any time while on school grounds or inside any school building. (CCR Title 19, Sec. 3.32; LAMC 57.310)
- NO SPRINKLER TAMPERING: Attaching lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.903.3.9, 57.903.3.10)

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all school and/or church filming locations, or production activity areas.

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